

**BUSINESS VISA CHECK LIST**

THE FOLLOWING PERSONS ARE NOT ELIGIBLE FOR BUSINESS VISAS:

Applicants wishing to work in India and live there as an expatriate should apply for an Employment Visa.

**LIST OF DOCUMENTS REQUIRED FOR A BUSINESS VISA**

- 1. Original signed passport with 3 blank pages & with more than 6 months validity from return date from India.
- 2. Signed online application form submitted to correct INDIAN MISSION. (online form link: <https://indianvisaonline.gov.in/visa/info1.jsp>)
- 3. 2 colored photographs (2 in X 2 in size).
- 4. Return airline reservation with detailed itinerary.
- 5. Copy of the passport.
- 6. Proof of residence in South Africa, such as utility bill for South Africans & Foreign nationals. If the physical residential address appears on the bank statement, a utility bill is not required.
- 7. 6 month bank statement of applicant is mandatory (applicant's personal bank statement).
- 8. Applicants of Indian Origin require proof of surrendered documentation (if previous nationality was Indian)
- 9. Proof of EFT payment, (Only card payment accepted at the centre).
- 10. Processing time met – MINIMUM 5 BUSINESS DAYS for South African Nationals, MINIMUM 7 BUSINESS DAYS for Foreign Nationals and MINIMUM 6 – 8 WEEKS for applicants of PAKISTANI, BANGLADESHI AND NIGERIAN ORIGIN

**BUSINESS DOCUMENTS REQUIRED**

- 1. Original / Fax copy of Invitation letter from a recognized Indian company bearing the purpose of the visit, complete passport details of the applicants and to include travel dates.
- 2. Recommendation letter from the company of applicant giving a brief introduction of the South African company and the purpose of visit, complete passport details of the applicant and to include travel dates (in your case the company you employed by sending you to India).
- 3. Certificate of incorporation of the company employed by.

**FOREIGN NATIONALS - NON SA PASSPORT HOLDERS (FOREIGNERS ARE ADVISED TO APPLY IN HOME COUNTRY):**

- 1. Foreign National Form.
- 2. Copy of valid permit/visa.
- 3. Motivational letter stating reason for applying from SA for foreigners in SA for less than 2 years.

**PLEASE NOTE:**

- 1. There should be two signatures on the form one is on first page below photograph and second is on next page below declaration.
- 2. The proof of the payment should be included and please mention the passport number as a reference ON payment.
- 3. Please select the Indian mission as per the jurisdiction mentioned below.

Jurisdiction	Provinces
Johannesburg	Gauteng, Limpopo, North West and Mpumalanga provinces
Durban	National Kwa Zulu Natal, Free State and Eastern Cape Provinces
Cape Town	Western Cape and Northern Cape Province

PLEASE NOTE: ANY ADDITIONAL DOCUMENTS MAY BE REQUESTED BY THE MISSION AT ANY GIVEN TIME

I hereby certify that I have submitted a complete application and that I know and accept the minimum processing times required for my visa application.

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_